

Driver Management Services

Fleet Efficiency specialise in driver management systems which include the essential, legal, moral and Duty of Care policies. Read the Driver Management checklist below to see if you are compliant.

Driver Management and Duty of Care Checklist:

Does your business have the correct policies and procedures in regards to your fleet and legislation?

Yes / No

Do you have systems in place to monitor driving behaviour and driving hours (out of hours driving)?

Yes / No

Do you have the correct policies and procedures in place to govern the safe and legal use of your fleet?

Yes / No

Do you have the policies and procedures in place to regularly check your employees' driving licences?

Yes / No

Does your business provide this information in a form of a handbook given to all drivers, containing all details of the policies, procedures and best practice information?

Yes / No

If all of the above are in place are they being enforced?

Yes / No

If you answer no to any of the above you may be held personally accountable for your businesses conduct and require the services of Fleet Efficiency.

Driver Management services:

Driver Licence Checking:

Fleet Efficiency offers the service of conducting driver licence checks on behalf of our clients. Fleet Efficiency extracts driver information directly from the DVLA, and is fully compliant and registered with the Data Protection Act.

These services are performed regularly at agreed intervals and is dependent on a driver licence history.

Features of Driver Checking:

- Check if new or current drivers have passed their UK driving tests
- Check if the drivers have any undisclosed points on their licence
- Check the drivers are entitled to drive the category of vehicles they are driving
- Alert our clients of any risks in relation to their drivers
- Provide secure online data to our clients about their drivers
- Keep our clients up-to-date on the ever changing legislation

How this will benefit your business:

Section 87 (2) Road Traffic Act 1988
 "It is an offence for a person to cause or permit another person to drive on a road a motor vehicle of any class if that other person is not the holder of a licence authorising him to drive a motor vehicle of that class".

The Metropolitan Police Traffic Legislation desk have explained that liability for any offence under this act and section is personal rather than corporate, usually falling on the Company Secretary. They will be increasing their enforcement activity.

Take the efficient route

Driver Management

Telematics Solutions

Using cutting edge technology and detailed reporting, clients are now able to view and examine the driving habits of individuals in terms of their positioning, speed, acceleration, deceleration and cornering speed. By monitoring this information we provide an insight into the positive changes your management could make to reduce driver risks, such as driver training, and in turn reduce fuel, maintenance and insurance costs.

Duty of Care

Are you compliant?

Under the 1974 Health & Safety at Work Act, employers have a responsibility for the safety of anyone driving vehicles on company business. This applies whether drivers are employed or freelance and whether vehicles are company or privately owned.

Features of Duty of Care

- Undertake a risk assessment of your drivers, vehicles and operating practices
- Have written road safety policies and procedures
- Drivers must be given the necessary information, training and supervision
- Their journey safety must be audited and company policies / procedures amended where new risks are identified
- Incorporate the requirements of the relevant legislation and guidelines into your fleet policies

Vehicle Fleet Policy & Drivers Guide

Fleet Efficiency has considerable experience and specialist expertise in writing bespoke 'Fleet Policy' and 'Drivers Guide' documents, which comprehensively address each of these vital issues, and many more.

By keeping abreast of ever changing legislation, taxation changes, and fleet operational developments, Fleet Efficiency produce Policy and Drivers Guides which incorporate 'Best Practice' and meet your 'Duty of Care' requirements.

Policies & drivers guides should include but not be limited to:

- Responsibilities of the company driver
- Who can drive a company vehicle
- Private use of company vehicle
- Health & safety procedures
- Driver training
- Vehicle security
- Motor insurance
- Incident procedure
- Breakdown procedure
- Parking and motoring fines
- Service bookings
- 24 hour emergency line
- Maintenance control
- Tyre replacement
- Windscreen management
- Replacement vehicle cover
- Breakdown cover
- Report management
- Recharge management
- Fuel usage control

Interactive Systems Provision:

Fleet Efficiency uses the most up-to-date fleet management systems available which allows us to offer our clients the most efficient and visible way of keeping track of their fleet and drivers at the click of a button.

Features of Interactive Systems Provision:

- Help save your company time
- Reduces and control your overall operating costs
- Provides management information on demand
- Integrates with your business software and processes
- Improves levels of service
- Helps you to achieve the best practices
- Provides total fleet and driver visibility

Act now: Contact Fleet Efficiency for more information by visiting our website at www.fleetefficiency.com or phone us on **0870 1993 495**.